



**Job Opportunity**  
**Department of Public Works**

**“Foreman” – Sanitation Division**

The Sanitation Division is an important Division of the Department of Public Works. The Division is responsible for the curbside collection of solid waste and recycling throughout the Village. It is also responsible for overseeing the operation of the Recycling Center. This position is a non-represented, supervisory position, exercising supervision over one clerical and 24 labor class employees. This position operates under the Civil Service job title of Lead Maintenance Mechanic (Sanitation).

Under general supervision, an incumbent of this position is responsible for the completion of work assigned to sanitation crews. Incumbents of this position may be required to participate in the actual work of the crew on an as needed or occasional basis. Supervision is exercised over the sanitation crews.

**REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:** Knowledge of garbage collection and disposal techniques and methods; knowledge of modern garbage collection equipment and devices; demonstrated ability to plan and oversee the work of others; ability to secure the co-operation of others; ability to keep simple records and prepare simple reports; reliability; mental alertness; physical strength and endurance; physical condition commensurate with the duties of the position.

**MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE:** Either: (a) graduation from high school or possession of a high school equivalency diploma and two (2) years of experience in sanitation, incineration, or other public works activities; or (b) six (6) years of experience in sanitation, incineration, or other public work activities; or (c) a satisfactory equivalent combination of the foregoing training and experience.

**SPECIAL REQUIREMENT:** Possession of a valid license (appropriate to the equipment to be operated) to operate a motor vehicle in New York State at time of appointment.

**SALARY AND BENEFITS:** \$107,454 per year to start. This position is a non-represented position. The Village of Scarsdale offers medical, dental, paid time off, and enrollment in the NYS retirement system as benefits of this position. This position is eligible for overtime compensation.

Cover letter and resume may be submitted to [publicworks@scarsdale.gov](mailto:publicworks@scarsdale.gov).